

## Adult, Community and Further Education (ACFE)

### Subsidised Pre-accredited Training @ CERES in 2024

#### Purpose of Government (ACFE) Subsidised Pre-accredited Training

##### Primary Purpose

The primary purpose of pre-accredited training is to provide opportunities for adult learners in Victoria to gain the educational capacity and core skills they need for study, work and life. Core skills are defined in the Ministerial Statement on the Future of Adult Community Education in Victoria 2020-25 as language, literacy, numeracy, digital and employability skills

Pre-accredited training addresses the needs of adults who have experienced barriers to education in the past and find it difficult to undertake accredited courses as their first step into vocational training, particularly those learners who have not achieved Year 12 or an equivalent qualification

##### Pre-accredited modules (courses)

Pre-accredited courses focus on creating pathways for learners to further education and training and to employment.

They are short modular courses which are unique and separate from accredited training programs designed to be:

- Flexible
- Meet learners' needs and support them to return to study
- Improve their literacy, numeracy skills and employability and digital skills
- Improve qualification pathways, and broaden employment options.

#### Eligibility

To apply for an ACFE subsidised training place you must be:

- An Australian or New Zealand citizen, or
- A holder of an Australian permanent visa, or
- An Asylum seeker holding a valid visa that confers eligibility for Skills First training

All applicants must also be:

- 17 years of age and over and not enrolled at school, or
- under 17 and not enrolled at school with exemption

A person **cannot be enrolled** in an ACFE Board funded pre-accredited program if they are a:

- prisoner held at a prison, within the meaning of the Corrections Act 1986
- person detained under the Mental Health Act 1986; or the Crimes (Mental Impairment and Unfitness to be Tried) Act 1997 or the Sentencing Act 1991 at the Thomas Embling Hospital.

- Person detained (other than on weekend detention) under the Children, Youth and Families Act 2005 or the Sentencing Act 1991 or who is held on remand in the Malmsbury Juvenile Justice Centre or Parkville Youth Residential Centre.

**Evidence of citizenship and age** must be provided in the form of:

- A hard copy original
- A certified photocopy (not in electronic form) of the hard copy original
- Confirmation from a Gateway Service Provider that it has connected to the Commonwealth Government's Document Verification Service (the DVS) and verified that an individual's name, date of birth and document number match a current and valid record in the DVS.
- A digital green Medicare card displayed on a Digital Wallet through Express Plus Medicare mobile application on the cardholder's mobile device. The digital card may not be sighted via a screen shot of the card that is emailed or otherwise reproduced.

If you are:	You can provide any one of the following as evidence:
An Australian citizen	<ul style="list-style-type: none"> <li>• Australian birth certificate (including birth extract)</li> <li>• Current Australian passport</li> <li>• Australian citizenship certificate</li> <li>• Current green Medicare card</li> <li>• Australian certificate of registration by descent</li> </ul>
A New Zealand citizen:	<ul style="list-style-type: none"> <li>• Current NZ Passport</li> <li>• NZ birth certificate</li> <li>• NZ citizenship certificate</li> <li>• Current green Medicare card</li> </ul>
A permanent resident:	<ul style="list-style-type: none"> <li>• Current green Medicare card</li> <li>• Formal confirmation of permanent residence granted by the Department of Home Affairs AND the student's foreign passport or Immicard</li> </ul>
An asylum seeker	<ul style="list-style-type: none"> <li>• A 'Referral to Government Subsidised Training – Asylum Seekers' form from the Asylum Seeker Resource Centre or the Australian Red Cross</li> <li>• Confirmation through the Visa Entitlement Verification Online (VEVO) system that the student has a valid visa type accepted for participation.</li> </ul>
Over 17 but your citizenship document does not include a date of birth:	<ul style="list-style-type: none"> <li>• Current drivers' licence</li> <li>• Keypass card</li> <li>• Current learners' permit</li> <li>• Proof of age card</li> </ul>
Under 17 and have completed year 10 with an 'Exemption From School'  <i>NB Evidence of this must be sighted and retained by CERES.</i>	<ul style="list-style-type: none"> <li>• Signed and completed endorsement page from the 'Exemption From School Application Form' ensuring it identifies CERES as the training provider and it details the training to be undertaken.</li> <li>• Correspondence or a certificate signed by the school Principal or a Department of Education Regional Director ensuring it identifies CERES as the training provider and details the training to be undertaken.</li> </ul>

<p>Under 17 and have <b>not</b> completed year 10 with an <i>'Exemption From School'</i></p> <p><i>NB Evidence of this must be sighted and retained by CERES.</i></p>	<ul style="list-style-type: none"> <li>Correspondence or a certificate signed by the school Principal or a Department of Education Regional Director ensuring it identifies CERES as the training provider and details the training to be undertaken.</li> </ul>
<p>Under 17 and not currently, or never have been, enrolled in a Victorian School</p> <p><i>NB Evidence of this must be sighted and retained by CERES.</i></p>	<ul style="list-style-type: none"> <li>Correspondence or a certificate signed by the school Principal or a Department of Education Regional Director ensuring it identifies CERES as the training provider and details the training to be undertaken.</li> </ul>

## Which courses are available?

CERES currently offers ACFE subsidised places to eligible students undertaking the following vocational courses:

- Complete Urban Farmer (CUF)
- Sustainable Gardening (SG)
- Environmental Education (EE)
- Introduction to Therapeutic Horticulture (ITH)
- Landscape Restoration & Indigenous Ecology (LRIE)
- Circular Economy and Zero Waste (CEZW)
- Intro to Social Enterprise – Working for a Purpose (ISE)

## How to apply

To determine your initial eligibility for an ACFE subsidised place you will need to contact our Adult Learning Admin, Christine Pendleton on (03) 9389 0104 or via email at [adultlearning@ceres.org.au](mailto:adultlearning@ceres.org.au)

## Fees

**Tuition** fees are calculated at \$1.08 per hour with a maximum of \$50\* per annum for those holding the following current eligible concession cards:

- Health Care Card
- Pensioner Concession Card (Age Pension, Carers Pension, Disability Support Pension, Partner Allowance, Widow Allowance, Wife Pension)
- Veteran's Gold Card

**Admin/Amenities** and **Materials** may also be charged in addition to Tuition fees.

Below are the fees for ACFE subsidised course places in 2024.

Course	Tuition \$	Admin/Amenities \$	Materials \$	Total \$
Landscape Restoration and Indigenous Ecology	Profile 43	15	17	75
	Conc 43*			75
Introduction to Therapeutic Horticulture	Profile 43	15	15	73
	Conc 43*			73
Sustainable Gardening	Profile 30	15	30	75
	Conc 30*			75
Environmental Education	Profile 48	15	35	98
	Conc 48*			98
Complete Urban Farmer	Profile 83	22	45	150
	Conc 50*			117
Intro to Social Enterprise – Working for a Purpose	Profile 48	15	45	108
	Conc 48*			108
Circular Economy and Zero Waste Systems	Profile 43	15	37	95
	Conc 43*			95